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Tournament Sanction Form

Application for sanction should be submitted to Singapore Pickle-Ball Association (SPA) at least 3 months before the event. Application forms should be sent to: admin@singaporepickleball.com.sg

A token sanction fee\* of either SGD $1,000.00 or 10% of the total prize money, whichever is greater, shall be collected. \*Please write in for waiver of sanction fee.

1. **TOURNAMENT DETAILS**

|  |  |
| --- | --- |
| Tournament Name |  |
| Organised by |  |
| Tournament Dates |  |
| Registration Dates  (Enter estimated date if yet to be determined) |  |
| Tournament Website/Registration Link |  |
| Tournament Fees |  |
| Tournament Software |  |
| Tournament Ball (Manufacturer, Model & Colour) |  |
| Venue |  |
| Court Type | Indoor / Outdoor / Both |
| Number of Courts at the Venue |  |
| Number of Expected Players |  |
| Total Prize Money |  |
| List the Sponsorship or in-kind (if any) |  |

1. **ADDITIONAL INFORMATION**

|  |  |
| --- | --- |
| Please enter any non-sanctioned events (clinics, demonstrations) you will be hosting during this tournament: |  |
| Please enter any other information that should be considered for sanctioning this tournament: |  |

1. **TOURNAMENT ADMIN CONTACT INFO**

|  |  |
| --- | --- |
| Name of Admin Contact Person |  |
| Title/Organisation |  |
| Handphone |  |
| Email |  |

1. **TOURNAMENT DIRECTOR**

|  |  |
| --- | --- |
| Name of Tournament Director |  |
| Handphone |  |
| Email |  |

1. **REQUIREMENTS**

* It is the tournament director’s responsibility to ensure that all players participating in the tournament are either current SPA members or affiliate members.
* This tournament must comply with ALL the SPA rules and sanctioning requirements.
* The completed results should be sent to SPA within one week of completion.
* The Tournament Organiser agrees to provide SPA with access to the accounts upon request.

1. **TO BE SUBMITTED BY TOURNAMENT ADMIN CONTACT PERSON**

|  |  |
| --- | --- |
| Name |  |
| Signature/Date |  |

1. **ACKNOWLEDGEMENT**

**You will receive acknowledgement and a copy of your completed application upon submission.**

All sanction applications are reviewed by SPA. The review process generally takes 1-2 weeks. If you do not receive notice after 2 weeks, please send an email to admin@singaporepickleball.com.sg to check the status.

After receiving notice of sanctioning via email by SPA, you will receive payment instructions and other details.

*For Office Use Only*

|  |  |
| --- | --- |
| Approved by |  |
| Date |  |